

Sanvira Attains **Payroll Perfection** Using Keka



Introduction

Sanvira Industries Limited, a global manufacturing firm, founded in 2008, embarked on a journey to enhance their HR operations as the company experienced exponential growth in terms of employee count and turnover.



Industry - Manufacturing



Employees - 400+

Initial Challenges faced by Sanvira



Lack of Tools

No tools to capture employee attendance accurately



Integration

Inability to integrate attendance data with payroll for salary computations



Database

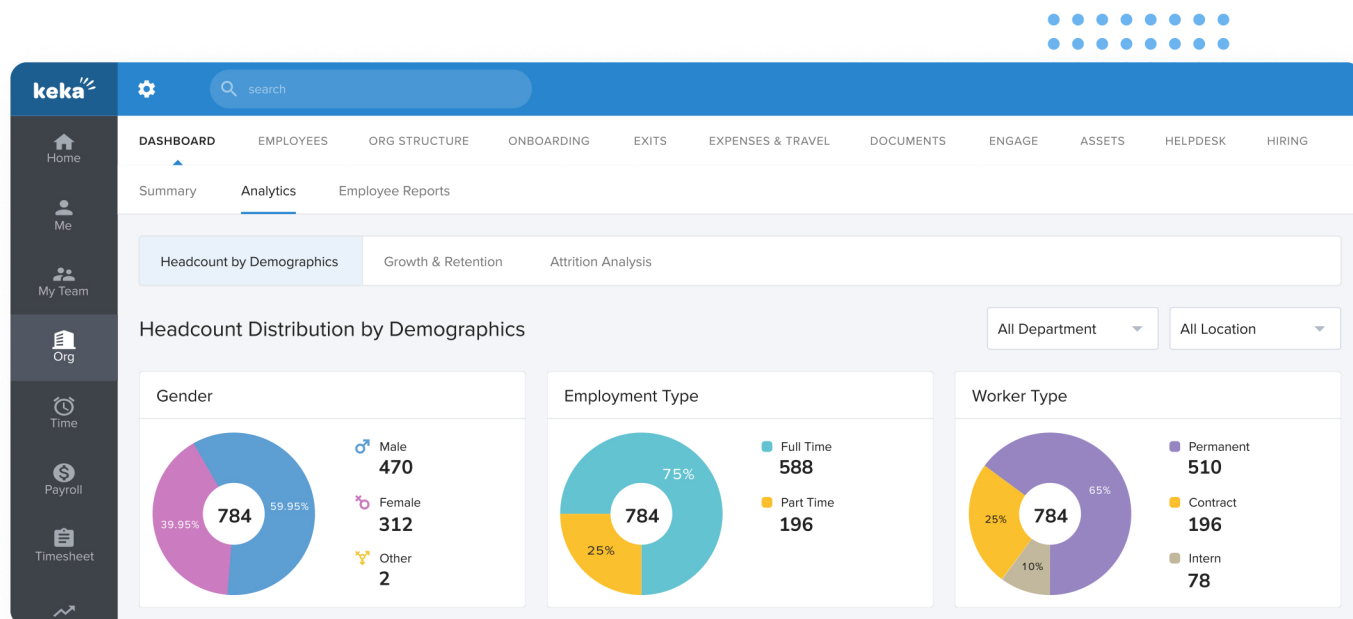
Maintaining employee database, keeping in pace with global expansion

The way their workforce is spread out across different locations required a centralized software solution to gather information from all those places, making it easy to handle data and process payroll smoothly.

Sanvira's Smart Move to Keka's User-Friendly Solution

As managing employee data and payroll complexity grew, Sanvira recognized the urgency for a more efficient HR solution. To meet their evolving needs, the company opted for Keka, a plug-and-play HR software that stood out.

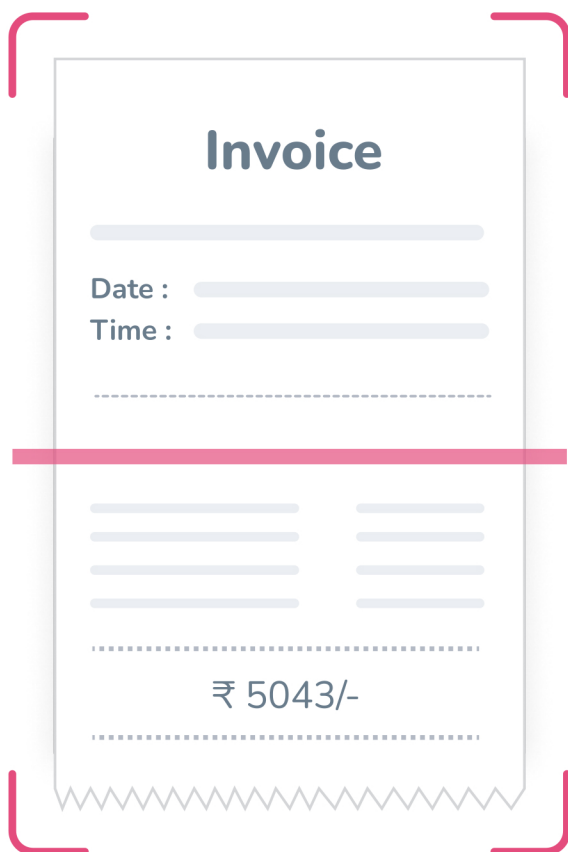
Keka's user-friendly interface and ability to accommodate Sanvira's specific requirements made it an appealing choice. Once Keka was integrated, Sanvira witnessed a noticeable improvement in comfort and efficiency.



*Representative screen and data

Reliable Tool and Responsive Support

The software proved reliable, with a responsive support team that ensured a seamless transition. Yeshwanth, the chartered accountant at Sanvira, attests to the positive impact of Keka on their operations. He expressed satisfaction with the software's performance and endorsed it for companies with a substantial number of employees and decentralized operations.



Error-free Leave Applications & Expense Submissions

After implementing Keka, Sanvira experienced a remarkable improvement in reducing efforts and errors. In the past, tasks like Leave applications and Travel expense submissions required physical presence or email communication. This led to difficulties in accurately consolidating and processing data. Due to this payroll processing often experienced errors and delays.

However, Keka's online Leave application feature allows employees to request leave from anywhere conveniently. This feature simplified the approval process and eliminated the need for physical documentation.

Likewise, employees directly submitted their travel expense statements through the software. Direct submission made data consolidation at the end of each month or year a breeze. Small yet impactful features within Keka resulted in significant time savings and a noteworthy reduction in errors for Sanvira.

Expense Submissions and Leave Applications

Summary

Dont know

Travel Desk

Templates

Expense & Travel Policies

Expense & Travel Policies

Create policies that hold different expense types, rules and approval chains

POLICIES

+ADD

General Expense Policy

1543 employees

Sales Expense Policy 2

48 employees

Tier 1 with Domestic Travel

234 employees

Tier 2 with Domestic Travel

120 employees

Tier 3 with International Travel

45 employees

Tier 1 with Domestic Travel

For employees who work on projects outside their work location and within India

CURRENCY

INR - Indian Rupee

APPROVAL CHAIN

4 Approvers in 2 levels

Summary

Employees

History

Travel Requests

Configure

- Max. INR 25,000 per instance

TRAVEL DESK ADMINS

David Christonan

John Harris

Cash Advances

Configure

- Max. INR 25,000 per instance

Expense Categories

+Add Category

EXPENSE CATEGORY	EXPENSE CODE	EXPENSE LIMITS	EXPENSE RULES
Lunch / Dinner	2345	Max. INR 25,000 per instance 3 expenses per month limit	Setup Rules ...
Business Meetings	3458	Max. INR 4,000 per instance 8 expenses per month limit	Update Rules ...

Request leave

From

20 June, 2023

1 days

To

20 June, 2023

Select type of leave you want to apply

Compassionate Leave - 5 days available

Full day

First half

Second half

Reason

Health issue in the immediate family

Attach document

Attachment 1.JPG

Attachment 2.PNG

Note

This will be my planned leave for next month

Notify

Nagateja Pillarisetti

Also on leave during this period

VY

+6

Cancel

Request

Team Leave Calendar

February 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	1	2
3	4	5	6	7	8	9

Week Off

Leave

Holiday

Joe Christopher

19, FEB

1 DAY

Lois Clark

19, FEB

1 DAY

Sandra

22-26, FEB

5 DAYS

Joshua

22-23, FEB

2 DAYS

Jessy

23, FEB

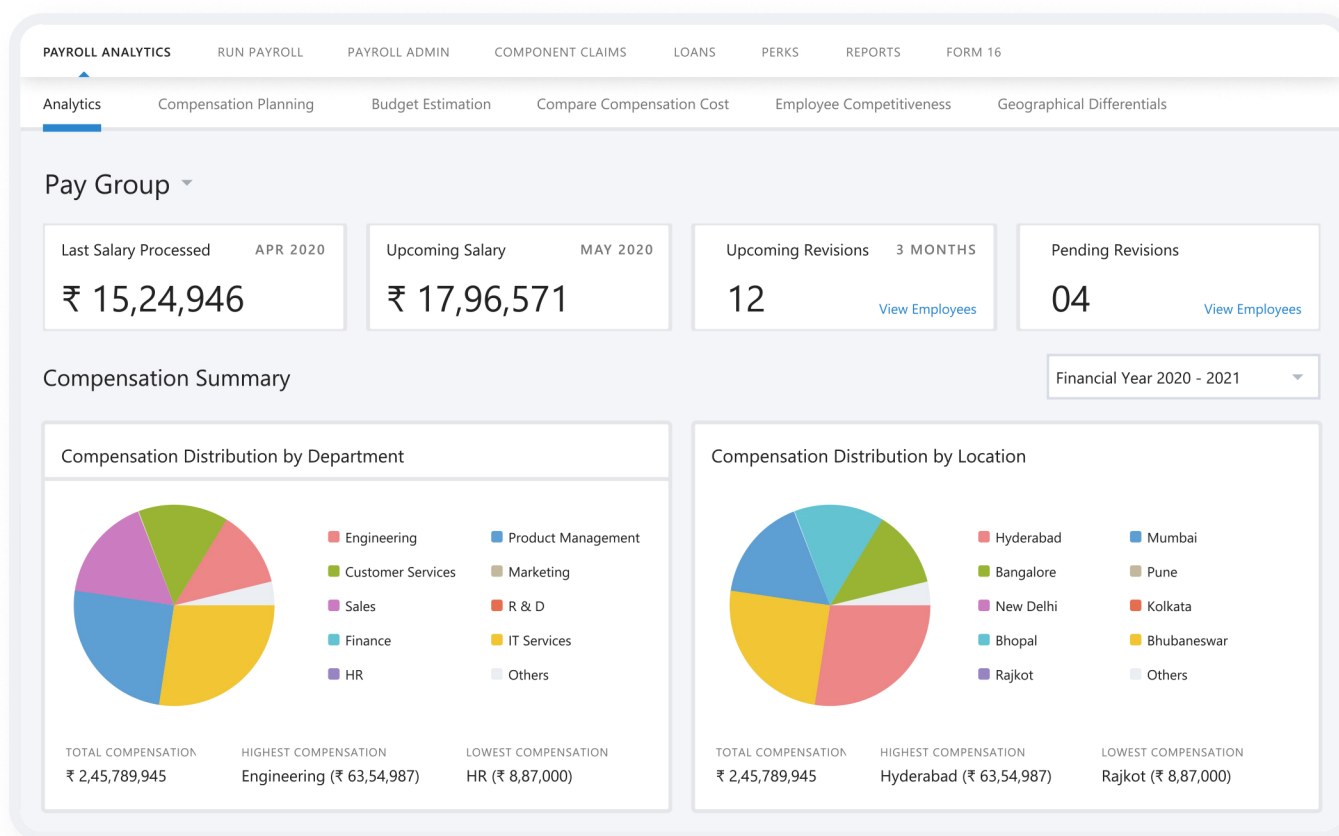
1 DAY

*Representative screen and data

Effortless, Future-ready Payroll with Keka

At Sanvira, they value a seamless and regular pay cycle for all employees. However, their intricate organizational setup, including multiple group companies and plant locations, presented challenges in managing data. Luckily, Keka stepped in to help!

Keka's centralized system enabled the HR teams to quickly gather real-time data from different locations. Furthermore, the analytics and projections provided within the platform made it easier for the management to plan the compensation for the coming months based on the number of new joiners.



*Representative screen and data



Yeshwanth Kothapally
CA – Sanvira

“The user-friendly nature of Keka software, along with its capability to tailor to our specific needs, made it an appealing choice for us. Once we integrated Keka, our HR team experienced a newfound sense of comfort and efficiency.”

The Conclusion

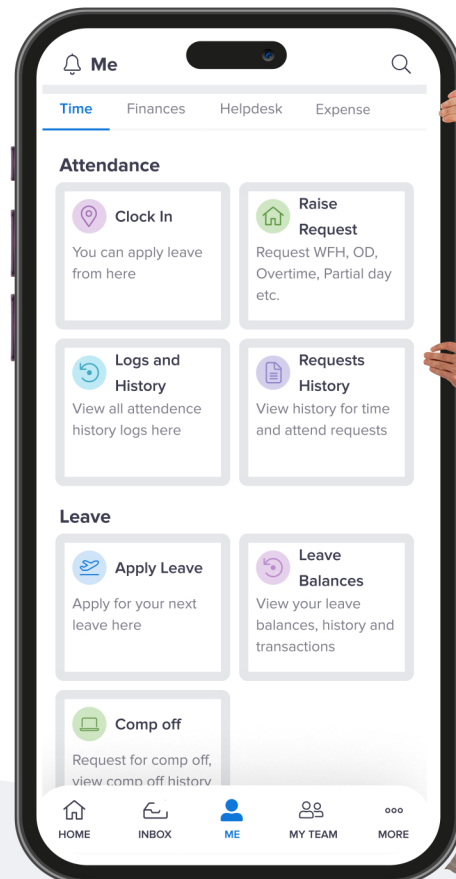
Sanvira Industries Limited's success story showcases how Keka's HR Tech software revolutionized their HR processes. By streamlining attendance and payroll management and simplifying leave applications and travel expense submissions, Keka's software brought tangible benefits.

Sanvira's experience proves the effectiveness of adopting the right HR solution, which empowers companies to optimize their operations, reduce errors, and enhance overall efficiency.

About Keka

Everything you need to build a great company

Keka is your people enabler. From automation of people processes to creating an engaged and driven culture, Keka is all you need to build a good to great company.



Reach out to us!

+91 8929208062